



**Elizabeth  
Edgar Hall**  
Incorporated  
A NonProfit Corporation

## 2012 SCHOLARSHIP APPLICATION

NAME	CURRENT SCHOOL
------	----------------

Each year the Board of Directors of Elizabeth Edgar Hall, Inc., awards approximately fifteen scholarships ranging from \$500 to \$2500 to Jacksonville female college students. To qualify for a scholarship, a woman must:

1. Need financial assistance.
2. Have completed at least 12 semester hours of college study and be currently enrolled in 9 or more hours or be considered a full time student, as defined by her program.
3. Be currently enrolled and be in good academic standing at a Jacksonville, Florida area College or University with accreditation from the Southern Association of Colleges and Schools.
4. Be available for a personal interview in April.

To receive a scholarship, if awarded, the student must remain in good academic standing and continue to take 9 or more hours or be considered a full time student at a Jacksonville college or university during the term for which the scholarship was awarded.

### SCHOLARSHIPS AVAILABLE

- **Della M. Levy** -\$2500 Applicant must have a GPA of 3.0 or higher on a 4.0 scale and have completed 24 semester hours.
- **Elizabeth Edgar Hall General Awards** - \$500 to \$2000 Applicant must have a GPA of 2.5 or higher on a 4.0 scale.

**APPLICANTS WILL BE CONSIDERED FOR ALL SCHOLARSHIPS FOR WHICH THEY ARE QUALIFIED**

**Application must be submitted electronically and all supporting documentation must be e-mailed to eehinc@comcast.net or postmarked on or before March 1, 2012**

**Supporting documentation should be mailed to:**

Elizabeth Edgar Hall, Inc.  
Attn: Bridget Anderson, Administrative Director  
1000 Riverside Ave, Suite 220  
Jacksonville, Florida 32204

**Only the first 30 COMPLETE applications received will be considered.** (*Applications will only be considered complete if ALL required documentation; including transcripts; are received via e-mail or postmarked on or before the March 1, 2012 deadline.*) All applicants will be notified via e-mail of their status. Finalists may be invited for a personal interview in April. Awards will be announced in June. After receipt of student confirmation of fall enrollment, scholarships will be disbursed through Financial Aid offices in two equal amounts in fall and spring terms. Funds must be applied first to tuition, books, and lab fees. After the drop/add deadline, the remainder of each half may be released to the recipient.

<b>CONTACT INFORMATION FOR QUESTIONS AND/OR INTERVIEW SCHEDULING</b>					
(Where can you be reached in March, April, and May?)					
Phone #			Cell phone #		
Address					
City			State		Zip
E-mail					

## ELIZABETH EDGAR HALL SCHOLARSHIPS – PART A

Personal Information					
Name					
<b>Current Address</b>					
City		State		Zip	
<b>Permanent Address</b>					
City		State		Zip	
Home Phone #		Cell Phone #			
E-Mail		Work Phone #			
Date of Birth		Marital Status			
If non-citizen, what type of Visa do you hold?					
Give name, relationship and occupation of anyone who claims you as a dependent for income tax purposes:					
Name		Relationship		Occupation	
Type and amount of support you receive					
Ages of your dependent children		Number of your other dependents			
Work Experience (list current employer first)					
Employer	Position	Dates	Hrs/wk	Earnings/wk	
List non-school, non-paid, and non-family activities of the past 4 years (hobbies, volunteer work, organizations)					
Type of Activity	Time spent	Honors/Awards/ Offices Held			
School Information					
Current school		GPA		# hours completed	
College planning to attend next fall				Admitted?	
Are you considered a full time student?					
Courses currently enrolled in:					
Course name	Hours	Course name	Hours		
			<b>Total Hours</b>		
Goal: Degree			Est. Completion Date		
Major			Minor		
Subsequent plans					

## PART B - DETERMINATION OF FINANCIAL NEED

**APPLICANT:** Please complete in **full** the following - (Incomplete information will disqualify your application): Financial Aid Worksheet (pg 5), Educational Expenses Worksheet (pg 5) and Income and Expense Statement (pg 6). Please round figures to the nearest dollar. All figures requested are for the applicant's funds except for Spouse's monthly income. Use **anticipated** income and expense figures **for the Fall 2012 term for which the scholarship is requested**. These figures should show that your goal is possible with the help of a scholarship if awarded. If income or expenses fluctuate, determine the average and enter on form. **DO NOT INCLUDE EEH SCHOLARSHIP AS INCOME.** \*\*\* **Please explain in Short Essay #1 on page 8** any unusual information. (for example - no housing or food expense)

<b>Total # of family members primarily supported by the income that is supporting the applicant</b>			
<b>Total # of family members attending college at least 9 hours in the next school year – including applicant</b>			
<b>Total in Savings Account</b>		<b>Total in Investments</b>	
<b>Total Amount owed in:</b>			
<b>Educational Loans</b>		<b>Credit Cards</b>	
<b>Home Mortgage</b>		<b>Personal Loans</b>	
<b>Car Loans</b>		<b>Other</b>	

**THE FOLLOWING ARE THE INSTRUCTIONS FOR COMPLETING THE FINANCIAL AID WORKSHEET, EDUCATIONAL EXPENSES WORKSHEET AND INCOME & EXPENSE STATEMENT:**

**1. INSTRUCTIONS FOR FINANCIAL AID WORKSHEET (on page 5)**

This worksheet will help you determine your monthly income from scholarships, grants and educational loans.

Column	Instructions
<b>A</b>	list each scholarship grant or loan
<b>B</b>	enter amount you will receive for each item
<b>C</b>	Indicate the number of months that each item will be paying for. (Examples: If a scholarship is for one semester, enter 4 (months) in column C. If a grant is for an entire year, enter 12 (months) in column C, if a loan is for 2 years, enter 24 (months) in column C.
<b>D</b>	Divide the figure in Column A by the number of months entered in Column C and enter it in Column D  After all items are listed, add up the figures in Column D and enter total in the yellow box at the bottom of Column D.

**2. INSTRUCTIONS FOR EDUCATIONAL EXPENSES WORKSHEET ( on page 5)**

This worksheet will help you determine your monthly educational expenses.

**Enter ONLY expenses that are paid directly to your school.**

- Estimate the amount for each item for the Fall 2012 semester and enter in column B
- Add figures in column B and enter SUBTOTAL at the bottom of the column.
- Divide the subtotal by 4 and enter the amount in the blue box at the bottom of the column.

3. **INSTRUCTIONS FOR INCOME AND EXPENSE STATEMENT (on page 6)**

**MONTHLY INCOME**

<b>Line #</b>	<b>Instructions</b>
<b>1</b>	enter your monthly net income
<b>2</b>	enter spouses monthly net income if applicable
<b>3</b>	enter actual family support – include funds received directly by you or paid by your family on your behalf. (Example: your parents give you \$200 for personal expenses and pay your auto insurance of \$125. You would enter \$325. Be sure to enter the personal expenses and auto insurance in the Expenses below.)
<b>4</b>	Enter your monthly financial aid income from the Financial Aid Worksheet
<b>5</b>	enter monthly amount of Child Support and/or Alimony
<b>6</b>	Monthly income from State or Federal Assistance refers to assistance with <b>living expenses</b> , such as Aid to Families with Dependent Children. (Monthly income from WIC, housing, childcare and/or medical assistance, Social Security, or Veterans Administration is to be listed under Other Sources of Income.)
<b>7</b>	enter monthly EBT amount. Be sure to include food purchased with EBT in the amount you report in line 22 – Food
<b>8</b>	enter monthly amount of interest and/or dividends available to you
<b>9-12</b>	List any other sources of income not covered above
<b>13</b>	enter total of lines 1 - 12

4. **MONTHLY EXPENSES**

<b>14</b>	enter Monthly Educational Expenses from Educational Expenses Worksheet
<b>15-32</b>	enter expenses as indicated
<b>33</b>	enter total of lines 14 – 32
<b>13</b>	enter total of lines 1 - 12

5. **INSTRUCTIONS FOR FINANCIAL SUMMARY**

Subtract monthly expenses from monthly income to determine monthly variance.

<b>FINANCIAL AID WORKSHEET</b>					
<b>(use this worksheet to determine your monthly income from financial aid)</b>					
A	B		C		D
Scholarships (list)	Amount		# of months covered		Monthly amount
		÷		=	
		÷		=	
		÷		=	
		÷		=	
		÷		=	
Grants (list)					
		÷		=	
		÷		=	
		÷		=	
		÷		=	
		÷		=	
Educational Loans (list)					
		÷		=	
		÷		=	
		÷		=	
		÷		=	
		÷		=	
<b>TOTAL OF COLUMN D</b>					
(transfer total to Line # 4 of Income and Expense Statement on page 6)					

<b>EDUCATIONAL EXPENSES WORKSHEET</b>	
<b>(Use this worksheet to determine your monthly educational expenses)</b>	
<b>A</b> EDUCATIONAL EXPENSES PAID TO YOUR SCHOOL FOR FALL SEMESTER	<b>B</b> ESTIMATED AMOUNT FOR FALL SEMESTER
Tuition	
Housing	
Meal Plan	
Books	
Parking	
Other Fees (list)	
Other Costs (list)	
<b>TOTAL</b>	
Divide by number of months in Fall Semester (4)	÷ 4
<b>MONTHLY EDUCATIONAL EXPENSES</b> (transfer to Line # 14 of Income & Expense Statement on page 6)	

<b>INCOME AND EXPENSE STATEMENT</b>			
	<b>MONTHLY INCOME</b>		
<b>1</b>	<b>NET Monthly Earnings AFTER taxes and withholding (applicant)</b>		
<b>2</b>	<b>NET Monthly Earnings AFTER taxes and withholding (spouse)</b>		
<b>3</b>	<b>Actual Family Support</b> (include funds received directly by you or paid by your family to cover your expenses)		
4	Financial Aid – (monthly income from Financial Aid Worksheet)		
5	Child Support/Alimony		
6	State or Federal Assistance		
7	EBT		
8	Interest/Dividends Available		
	Other Sources of Income (list)		
9			
10			
11			
12			
<b>13</b>	<b>TOTAL MONTHLY INCOME</b> (Add lines 1 through 12)		
	<b>MONTHLY EXPENSES</b>		
14	Monthly Educational Expenses (from Educational Expense Worksheet)		
15	Housing (rent or mortgage)		
16	Utilities (electric, water, phone, cable, internet)		
17	Cell Phone		
18	Car Payment		
19	Car Insurance		
20	Gas/Maintenance		
21	Parking/Bus Fares		
22	Food (groceries, dining out)		
23	Child Care		
24	Debt Payments (sum of all monthly payments for credit cards, loans, etc)		
25	Medical/Dental		
26	Health Insurance		
27	Personal Expenses (clothes, toiletries, haircuts, etc.)		
28	Recreation		
	Other expenses (list)		
29			
30			
31			
32			
<b>33</b>	<b>TOTAL MONTHLY EXPENSES</b> (add lines 14 – 32)		
	<b>FINANCIAL SUMMARY</b>		
34	<b>TOTAL MONTHLY INCOME</b> (from line #13)		
35	<b>TOTAL MONTHLY EXPENSES</b> (from line #33)		
	<b>NET MONTHLY VARIANCE</b> (subtract line #35 from Line #34 )		

## ELIZABETH EDGAR HALL, INC., SCHOLARSHIPS - PART C

**Required Essays** - All applicants must write two short essays in the area provided below.  
(Approx 600 word limit for each essay)

**Essay #1:** Describe your financial plan for meeting your educational goals. Obviously, an EEH grant can only be a small part of the equation. How will you finance the difference? Include an estimate of the amount you need from EEH and how it will be used if awarded. Include an explanation of any unusual life circumstances that are affecting your finances either positively or negatively.

**Essay #2** - Describe the life factors that have caused you to select your current educational and career path. How will the degree you seek impact your life?

## APPLICATION CHECKLIST

**A COMPLETE APPLICATION MUST INCLUDE COMPLETED PARTS A, B, AND C  
AND ALL SUPPORTING DOCUMENTATION LISTED BELOW:**

- Application Part A – Personal & School Information
- Application Part B – Determination of Financial Need
- Application Part C – 2 Essays (Must be included on this application form –  
(**DO NOT** send as a separate attachment)

**ADDITIONAL DOCUMENTATION THAT MUST BE SENT VIA E-MAIL OR MAIL:**

- Official transcripts from **ALL post-secondary schools**  
(Unless current official transcript shows **ALL** prior courses & credits)  
Please list all transcripts being sent:  
  
\_\_\_\_\_  
  
\_\_\_\_\_  
  
\_\_\_\_\_
- Two letters of recommendation (One must be from a school official)
- A copy of your current Financial Aid Award Statement
- EEH Scholarship applicants to attend FSCJ only -**  
must submit a copy of the ALREADY submitted FSCJ Common Application.  
Information on completing the FSCJ Common Application can be found online at  
<http://www.fscj.edu/mydegree/financial-aid/scholarships/index.php>  
or on the EEH website, [www.eehinc.org](http://www.eehinc.org).

Supporting documentation may be sent via e-mail to [eehinc@comcast.net](mailto:eehinc@comcast.net)

Or by mail to:

Elizabeth Edgar Hall, Inc.  
Attn: Bridget Anderson  
1000 Riverside Avenue, #220  
Jacksonville, FL 32204

**Your application will be considered complete upon receipt of ALL the required  
documentation. Only the first 30 complete applications will be considered.**

**CERTIFICATION:** I hereby certify that all information contained in this application is true and correct and that the essays are my personal work and creations. (Your typed name serves as your signature.)

Digital Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Questions regarding this application may be directed to: Bridget Anderson, Administrative Director  
Phone: (904) 571-4701, Fax: (904) 356-4118, E-mail: [eehinc@comcast.net](mailto:eehinc@comcast.net), Website: [www.eehinc.org](http://www.eehinc.org)